

# Registration Guidelines



## Thank you for your interest in adding program information to the National Literacy Directory!

In order to best connect individuals seeking education services or literacy volunteer opportunities to the organizations offering these services and opportunities, the organizations on the National Literacy Directory should list programs that are ...



- **Free or low-cost to join.**

Programs listed on the National Literacy Directory should be accessible for people to join. A program is typically considered low cost if it is offered for \$100 per year or less.

- **Currently taking place and accepting referrals for their education services.**

Future programs that are in development and programs that are temporarily closed may be added to the NLD when they are actively accepting applicants.

- **Open to the public for prospective students or literacy volunteers in a community to join.**

When individuals call the NLD hotline or are searching the online site, they will be referred to programs listed in their area. Education programs offered in restricted locations that are not open to the public (e.g., correctional facilities, residential programs) should not be listed in the NLD.

- **Serving adult education programs, family literacy programs, or children's education programs outside of the daily K-12 school instruction.**

Programs listed on the directory are for adults and families (adult basic education, high school equivalency, citizenship, workforce training, technology, math, English language, family literacy programs, or programs to help children learn). The National Literacy Directory does not list K-12 schools or school districts unless they provide adult education, family literacy programs, or additional education opportunities for children outside of the normal school day.

If your program is eligible to be listed in the National Literacy Directory and a program listing does not already exist ([nld.org/programs](https://nld.org/programs)), register at [nld.org/register](https://nld.org/register).

After registering, Program Managers are required to log into their accounts to review their program listing information at least once per year.